



Get back **In to Work** with MAXIMUS

Our voluntary **In to Work** programme will help you gain new skills and find suitable work.

Step one / Am I eligible?

Are you:

- Over 16 years old?
- Not employed and looking for work?
- Living in Luton, Bedford, Dunstable, Milton Keynes, Aylesbury Vale, the Cherwell district or surrounding areas?



In to Work



European Union
European
Social Fund



In
partnership
with

**Department
for Work &
Pensions**

Step two How does the programme work?

Once you are on the programme, one of our dedicated **In to Work** advisors will:

1. Get to know you personally to understand your barriers into work.
2. Put together a tailored support package to get you back into work which can include:
 - Identifying your skills, abilities and your job goals
 - Boosting your confidence and motivation
 - Assisted job search, interview preparation support and CV building
 - Dedicated Employer Engagement Manager and access to our extensive employer network
 - Access to volunteering, job taster sessions, work trials and apprenticeships
 - Health and wellbeing support, housing and money advice.

Our support doesn't stop there. Once you are in work, we will continue to support you either face-to-face or over the phone for the first six months, to ensure you are confident and comfortable in your new job.

Step three Who is delivering the programme?

MAXIMUS is delivering **In to Work** with a number of partners, through a network of delivery and outreach centres. The programme is funded by the European Social Fund and the Department for Work and Pensions.

Step four How do I apply?

If you answered **yes** to all of Step one and are interested in joining the programme, contact:

☎ 0800 028 3037

@ miltonkeynes@maximusuk.co.uk

For more information, visit: www.maximusuk.co.uk/in-to-work